



BIG SPRING FIREMEN'S RELIEF AND RETIREMENT FUND

MINUTES OF A REGULAR MEETING OF THE BIG SPRING FIREMEN'S RELIEF AND RETIREMENT FUND BOARD OF TRUSTEES MAY 14, 2026

The Big Spring Firemen's Relief and Retirement Fund Board of Trustees held a regular meeting on Thursday, May 14, 2026 at 8:30 a.m. in the Big Spring City Council located at 307 East 4th Street, Big Spring, Texas 79720, pursuant to notice.

CALL TO ORDER: Chairman Delk called the meeting to order at 8:30 a.m.

ROLL CALL:

PRESENT: Chairman Chanley Delk, Vice Chairman Jake Sparks and Trustees Cecil Cevallos, Matthew Sanchez, Sandra Smith, Todd Darden and Kevin Murphy

ABSENT: Trustee

ALSO PRESENT: A.J. Weber and Delia Dadirlat (*via videoconference*), Lauterbach & Amen (L&A)

PUBLIC COMMENT: There was no public comment.

APPROVAL OF MEETING MINUTES: *April 9, 2026 Regular Meeting:* The Board reviewed the April 9, 2026 regular meeting minutes. A motion was made by Trustee Smith and seconded by Trustee Cevallos to approve the February 12, 2026 and March 12, 2026 regular meeting minutes as written. Motion carried by roll call vote.

AYES: Chairman Delk, Vice Chairman Sparks and Trustees Cevallos, Sanchez, Smith Darden and Murphy

NAYS: None

ABSENT: None

REVIEW/APPROVE – LAUTERBACH & AMEN MONTHLY FINANCIAL REPORTS: The Board reviewed the Monthly Financial Report for the Retirement Fund for the three-month period ending March 31, 2026, prepared by L&A. As of March 31, 2026, the net position held in trust for pension benefits of the Retirement Fund is \$8,489,966 for a change in position of (\$427,792.04). The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report and the Monthly Disbursement Report for the period March 1, 2026 through March 31, 2026 for total disbursements of \$29,951.11.

The Board also reviewed the Monthly Financial Report for the Medical Subsidy Fund for the two-month period ending March 31, 2026 prepared by L&A. As of March 31, 2026, the net position held in trust for pension benefits of the Medical Subsidy Fund is \$1,000,396.71 for a change in position of (\$857.27). The Board also reviewed the Cash Analysis Report, Revenue Report, Expense Report and the Monthly Disbursement Report.

A motion was made by Vice Chairman Sparks and seconded by Trustee Sanchez to accept the Monthly Financial Reports as presented and to approve the disbursement shown on the Monthly February Disbursement Report in the amounts of \$29,951.11. Motion carried by roll call vote.

AYES: Chairman Delk, Vice Chairman Sparks and Trustees Cevallos, Sanchez, Smith Darden and Murphy

NAYS: None

ABSENT: None

APPROVAL OF MONTHLY EXPENSES, TRUSTEE TRAINING EXPENSES AND OTHER EXPENSES:

- A. Lauterbach & Amen invoice in the amount of \$2,525 for April 2026 administration services
- B. Lauterbach & Amen invoice in the amount of \$2,325 for December 31, 2025 GASB 67/68 report
- C. Reimbursement to the City of Big Spring in the amount of \$377.79 for American Express charges
- D. RHI for Q2 2026 Retirement Fund Retainer invoice in the amount of \$9,293.26

- E. RHI for Q2 2026 Medical Subsidy Fund Retainer invoice in the amount of \$1,252.70
- F. Trustee Training and Reimbursable Expenses

A motion was made by Trustee Smith and seconded by Trustee Darden to approve the Lauterbach & Amen invoices in the amount of \$2,525 and \$2,325, the reimbursement to City of Big Spring in the amount of \$377.79, and the RHI invoices in the amounts of \$9,293.26 and \$1,252.70, as presented. Motion carried by roll call vote.

AYES: Chairman Delk, Vice Chairman Sparks and Trustees Cevallos, Sanchez, Smith Darden and Murphy
NAYS: None
ABSENT: None

APPLICATIONS FOR MEMBERSHIP/WITHDRAWALS FROM FUND: *Application for Membership – Lane Wenske:* The Board reviewed the Application for Membership submitted by Lae Wenske. A motion was made by Vice Chairman Sparks and seconded by Trustee Darden to accept Lane Wenske into the Big Spring Firemen's Relief and Retirement Fund, effective April 13, 2026. Motion carried by roll call vote.

AYES: Chairman Delk, Vice Chairman Sparks and Trustees Cevallos, Sanchez, Smith Darden and Murphy
NAYS: None
ABSENT: None

APPLICATIONS FOR RETIREMENT BENEFITS: *Review/Approve – DROP Retirement Benefits – Jay Holt:* The Board reviewed the DROP retirement benefit calculation for Jay Holt, prepared by L&A. A motion was made by Trustee Ceallos and seconded by Vice Chairman Sparks to approve Jay Holt's DROP retirement benefits, noting the adjustment to the excess comp. time. Motion carried by roll call vote.

AYES: Chairman Delk, Vice Chairman Sparks and Trustees Cevallos, Sanchez, Smith Darden and Murphy
NAYS: None
ABSENT: None

NEW BUSINESS: *Status Update – Website Updates Project:* The Board noted that the Form 100 needs to be completed by the active firefighters in order to complete the website updates.

OLD BUSINESS: *Status Update – Affidavits of Continued Eligibility:* The Board noted that second request affidavits were sent to the five outstanding pensioners with an April 17th due date. Updates will be provided as they become available.

ADJOURNMENT: A motion was made by Vice Chairman Sparks and seconded by Trustee Cevallos to adjourn the meeting at 8:42 a.m. Motion carried by roll call vote.

AYES: Chairman Delk, Vice Chairman Sparks and Trustees Cevallos, Sanchez, Smith Darden and Murphy
NAYS: None
ABSENT: None

The next regular meeting is scheduled for June 11, 2026 at 8:30 a.m.

signed copy on file

Chanley Delk, Chairman

Attest:

signed copy on file

Sandra Smith, Secretary

Minutes approved by the Board of Trustees on _____